



Karstens

Conference Venues Information Kit





"The individual needs of every patron and the importance of your event is thoroughly understood and meticulously catered for."

Karstens offers premium conference and meeting venues designed to elevate your corporate events. Since 2006, we've been trusted by leading organisations to deliver seamless, professional experiences tailored to the unique needs of each client.

Our venues are strategically located in the heart of major CBDs - Melbourne, Sydney, Brisbane, Perth, and Adelaide providing convenient access for attendees and a prestigious setting for your events.

Our Conference rooms are curated for comfort, productivity and impact.

With large, pillar-less rooms to light-filled breakout spaces featuring local artwork and ergonomically designed furniture we have all details covered.

Karstens brings together flawless, reliable audio-visual technology, in-house catering with fresh and healthy menu options, and dedicated on-site support ensuring your event runs seamlessly from start to finish.

Whether you're planning a boardroom meeting, multi-day training, or a large-scale conference, Karstens is committed to delivering an exceptional experience every time.



Our Venues

"Karstens offers you the unique flexibility of different room sizes to accommodate your meeting and training requirements. We can up or downsize according to your final participant numbers."

- ✓ Centrally located close to public transport in the CBD of Melbourne, Sydney, Brisbane, Perth and Adelaide
- ✓ Affiliate venues in Canberra, Hobart and other locations
- ✓ Large communal break-out areas, to enjoy our in-house catering
- ✓ One point of contact for all your Australian events
- ✓ Standardised pricing and facilities and services across all venues
- ✓ Abundance of natural light in all rooms
- ✓ Complimentary wireless internet access in break-out areas
- ✓ Access for participants and trainers to enter venues from 7am with access to break-out area and conference room
- ✓ Car parking, hotel and restaurants nearby
- ✓ Technical and audiovisual support team available
- ✓ Hybrid conferencing facilities

Our Rooms

- Natural light in all rooms
- Air conditioned
- Ergonomically designed furniture to ensure optimum comfort
- Sound for your multimedia presentations
- Ceiling mounted data projector or LCD screen
- Audiovisual connectivity with HDMI points
- Large communal break-out areas
- In-house catering
- Help phone for immediate assistance
- Dedicated high speed (400mbps) fibre optic internet access on request
- Nespresso coffee, large selection of teas
- Access to photocopier

Included in Room Hire

- Data Projector & screen, or wall mounted LCD screen
- Water & mints
- Complimentary secure wireless internet (WiFi) in break-out areas
- Sound
- Whiteboard and markers
- Karstens 'Presenters Box' with essential stationery items
- Continuous Nespresso coffee and selection of teas
- Individual controlled air conditioning*
- Receiving and storage of course materials
- On-site technical support

** may vary in some venues*

Room Capacities

Melbourne

Rooms	M ²	Theatre	Cabaret	Classroom	U-shape	Boardroom	Banquet
Extra Large (1)	181	180	100	100	n/a	n/a	112
Large (3)	122	120	54	72	34	30	72
Medium (5)	94	80	36	36	22	30	42
Standard (6)	64	40	24	24	18	14	32
Extra Large Boardroom (3)	43	n/a	12	12	12	12	n/a
Boardroom (2)	27	n/a	n/a	n/a	n/a	8	n/a

Sydney

Rooms	M ²	Theatre	Cabaret	Classroom	U-shape	Boardroom	Banquet
Extra Large (1)	170	180	100	80	n/a	n/a	120
Large (4)	85	80	36	30	20	20	48
Medium (3)	60	50	30	24	18	16	40
Standard (6)	49	30	18	14	14	14	24
Extra Large Boardroom (4)	37	n/a	12	12	12	12	n/a
Boardroom (5)	25	n/a	n/a	n/a	n/a	8	n/a
Meeting (4)	16	n/a	n/a	n/a	n/a	n/a	4

Brisbane

Rooms	M ²	Theatre	Cabaret	Classroom	U-shape	Boardroom	Banquet
Extra Large (1)	180	180	90-100	90	n/a	n/a	120
Large (2)	120	100	60	50	40	34	80
Medium (3)	64	60	30	24	20	24	40
Standard (3)	60	50	24	16	14	18	32
Extra Large Boardroom (1)	36	n/a	12	12	12	12	n/a
Boardroom (3)	34	n/a	n/a	n/a	8	8	n/a
Meeting (2)	12	n/a	n/a	n/a	n/a	n/a	4

Perth

Rooms	M ²	Theatre	Cabaret	Classroom	U-shape	Boardroom	Banquet
Extra Large (1)	176	190	90-100	88	n/a	n/a	112
Large (3)	90	80	42	46	24	32	48
Medium (2)	70	60	30	28	18	24	40
Standard (4)	50	40	24	24	18	24	32
Extra Large Boardroom (2)	50	n/a	12	12	12	12	n/a
Boardroom (3)	29	n/a	n/a	n/a	8	8	n/a
Meeting (1)	13	n/a	n/a	n/a	n/a	n/a	4

Adelaide

Rooms	M ²	Theatre	Cabaret	Classroom	U-shape	Boardroom	Banquet
Extra Large (1)	150	160	96	100	n/a	n/a	104
Large (1)	85	80	42	50	30	34	56
Medium (3)	70	60	36	28	18	22	48
Standard (2)	53	40	24	24	16	20	32
Extra Large Boardroom (2)	53	n/a	12	12	12	12	n/a
Boardroom (1)	28	n/a	n/a	n/a	n/a	8	n/a
Meeting (1)	14	n/a	n/a	n/a	n/a	n/a	4

* Please note M² may vary in some venues, some rooms might be slightly smaller or larger.





Catering

We know that your participants are looking forward to their breaks so we provide fresh, healthy and delicious food with a variety of catering options for your event.

- ✓ Continuous tea and Nespresso coffee are included in all room hire rates
- ✓ All lunch options are served with orange, apple juice and chilled water.
- ✓ Listed menu items are examples of our full offering – our chef selects and rotates items daily
- ✓ On request, you can mix and match menu items, for example – you can match a Healthy Morning and Afternoon Tea with the Buffet style lunch
- ✓ Karstens caters for vegetarian, gluten free, kosher and halal (upon request)

Working Conference - Full Day Package

Morning Tea

A daily rotation of one savory and one sweet items including Danishes, ham & cheese croissants, cheese & tomato croissants, almond & chocolate croissants, plain & fruit scones with jam & cream, and sweet & savoury muffins.

Lunch

A daily rotation of two lunch items and one salad including; mini brioches, baguettes, wraps, Turkish bread, sushi, mini pies & sausage rolls.

Option: The above lunch with a cheese & fruit platter or fruit platter

Afternoon Tea

A daily rotation of one savory item and one sweet item including; pineapple & coconut cake, coffee macadamia cake, chocolate cake, apple & cinnamon cake, variety of macaroons, mini friands, mini cupcakes, laming-ton bites, quiche, and spanakopita.

Healthy Conference - Full Day Package

Morning Tea

A daily rotation of one savoury healthy item and 1 sweet item: including Bircher muesli, fruit skewers, flourless quinoa & almond slice, muesli slice, yoghurt with fruits, whole meal mini muffins, savory mini muffins, oats, coconut and almond slices.

Lunch

A daily rotation of 2 healthy lunch items and a salad including; variety of meat & vegetarian salads, sushi, mini multigrain rolls, light rye rolls, multigrain baguettes with variety of healthy fillings.

Option: The above lunch with a cheese & fruit platter or fruit platter

Afternoon Tea

A daily rotation of one savoury healthy item and one healthy sweet item including; fat free dips, served with cucumber and carrot sticks, gluten free and low fat biscuits, friands, low fat macaroon slices, apple crumble slices, low fat apricot and muesli slices, and fruit skewers.

Buffet Conference - Full Day Package

Morning Tea

A daily rotation of one savoury item and one sweet item including Danishes, ham & cheese croissants, cheese & tomato croissants, almond & chocolate croissants, plain & fruit scones with jam & cream, sweet & savoury muffins

Lunch (minimum order of 10 delegates)

Daily buffet selection of 1 hot meat dish, 1 hot vegetarian dish and 1 non meat salad

Afternoon Tea

A daily rotation of one savoury item and one sweet item including; pineapple & coconut cake, coffee macadamia cake, chocolate cake, apple & cinnamon cake, variety of macaroons, mini friands, mini cupcakes, lamington bites, quiche, spanakopita bites, and fruit scones.

Hot Buffet Lunch Items

Hot Dishes (example menu only)

- Slow braised wagyu beef shoulder on bean cassoulet with thyme jus served with steamed rice.
- Clover Valley roast leg of lamb, balsamic glazed seasonal vegetables.
- Stir fry Chicken with kalia, red pepper, ginger and red onion served with steamed rice.
- Farfalle primavera with oven roasted heirloom tomatoes in basil and pine nut sauce.
- Cajun fish fillets on a bed of chargrilled vegetables
- Tandoori chicken pieces served with cucumber & sweet paprika yogurt sauce with served saffron rice.
- Asian style noodles with stir fried vegetables, soy & sweet chilli sauce (V)
- Vegetarian Lasagne (v)

Salads (example menu only)

- Sweet and tangy beef salad in cilantro aioli
- Seasonal Garden Salad
- Apple, celery, walnut and capsicum in pomegranate dressing.
- Chargrilled Mediterranean vegetable salad
- Moroccan chicken with Chinese cabbage, bean shoots, Thai basil in ginger coriander and lime dressing and cherry tomato
- Cous cous, chickpeas, sundried tomato, continental parsley in French dressing

Breakfast

Selection of Danishes, sweet & savoury muffins, mini croissants, warm egg and bacon mini quiches, fruit platter, Nespresso coffee & selection of Teas.

Additional Bacon and Eggs

Orange Juice

Add-ons, Extras & Snacks

Fruit Platter

Cheese Platter

Fruit & Cheese Platter

Orange Juice

Selection of yoghurts

Mixed soft drinks



Post-Conference Drinks & Nibbles

Option 1

- Standard beverage package for 1 hour with light and heavy beer, white, red and sparkling wine, soft drinks and orange juice
- Cocktail food including 3 cold and 3 hot items

Option 2

- Standard beverage package for 1 hour with light and heavy beer, white, red and sparkling wine, soft drinks and orange juice
- Cocktail food including party pies, sausage rolls and vegetarian quiche, and sushi & dips

Option 3

- Standard beverage package for 1 hour with light and heavy beer, white, red and sparkling wine, soft drinks and orange juice
- Mixed platter with a selection of cheeses, dips, crackers and bread

Beverage

- 1 hour standard beverages
- 2 hour standard beverages
- 3 hour standard beverages
- Orange/Apple juice/Soft drinks (extra)

Cocktail Food & Nibbles

- Cocktail food including 3 cold and 3 hot items
- Canapés per item
- Party pies, sausage rolls, vegetarian quiche, sushi & dips
- Mixed platter

To upgrade these beverage and catering options, or for further details on our premium or deluxe packages please contact us.



Other Services

Karstens Mediation Rooms

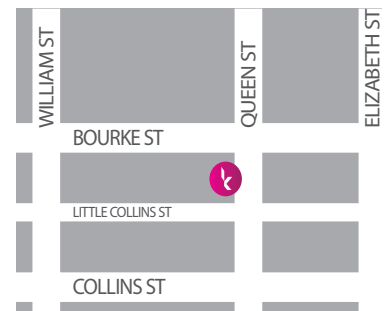
When it comes to mediation and arbitration, we understand the absolute need for confidentiality and privacy. That's why we've created discreet spaces to support parties and facilitate more effective mediation and arbitration. Our purpose-built mediation rooms and breakout areas allow all parties to negotiate and retreat.

Hybrid Conferencing

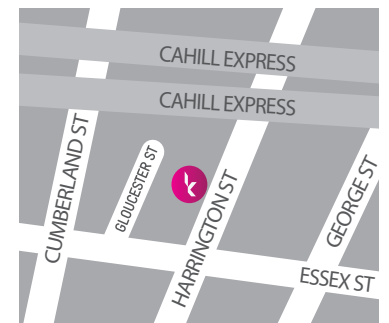
Work and collaborate better with our in house Logitech Conferencing technology. In today's rapidly evolving business landscape, adaptation is key to thriving. One of the most significant shifts we've seen in recent times is the rise of hybrid meetings. Combining the best of both worlds, virtual and in-person gatherings, hybrid meetings offer a plethora of advantages that can revolutionize the way you conduct training and conferences.

Locations

Melbourne
123 Queen Street



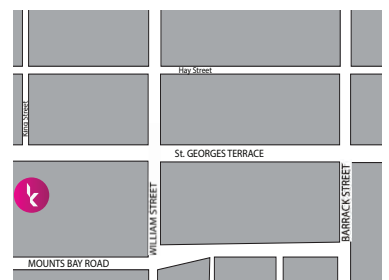
Sydney
1/111 Harrington Street



Brisbane
24/215 Adelaide Street



Perth
1/111 St. Georges Terrace



Adelaide
11/22 King William Street

